

**Global Education Office**

300 Washington Ave. Chestertown, MD 21620-1197 USA

Phone: 410-810-7100 Fax: 410-810-7451 E-mail: geo@washcoll.edu

**J-1 Students: Social Security On-Campus Work Authorization**

To Whom It May Concern:

The following student is in lawful non-immigrant status at Washington College. S/he is eligible for employment under the following U.S. immigration regulation:

Non-Immigrant Visa Classification – J-1 On-campus Employment: 22 CFR 62.2 (g)

**Non-Immigrant Student’s Information – As per the student**

|  |  |
| --- | --- |
| Student’s Name | LAST: FIRST: |
| Date of Birth | MONTH: DAY: YEAR: |
| Non-Immigrant Visa Category | J-1 |

**Identification of Employer – Completed by the Hiring Department/Supervisor**

|  |  |
| --- | --- |
| Washington College, On-campus employer |  |
| Employment Identification Number (EIN) |  |
| Employer Telephone Number |  |
| Position Title |  |
| Dates of Employment (anticipated) | Begin: End: |
| Hours per week\* |  |
| Position Description |  |

\* Non-immigrant students can only work up to 20 hours per week.

*Original signatures, printed names and dates are to be completed by the hiring department and the SEVIS authorized Washington College officials.*

Hiring Department Printed/Typed Name: RO/ARO for J-1 Students:

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Hiring Department/Supervisor Signature & Date: RO/ARO for J-1 Signature & Date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Date